



**UNITED STATES  
POSTAL SERVICE**

21 February 2006

Mr. Unger

This is to formally inform you that you will no longer be able to receive General Delivery per DMM508.6.0. You have been informed of this on several occasions and chose to disregard these notices. Effective 02/21/2006 you have 10 days to submit a Change of Address so that your correspondences can be forwarded. I have been in contact with my District Manager and she is in agreement with all steps I have taken.

Norm Griffith  
PM  
Elkhart

Exhibit A  
1-4

**Recipient Services: General Delivery**

508.6.4

**5.8.9 USPS Actions**

ARM service is not provided until the USPS verifies the applicant's identity and service availability at the requested facility, and makes scheme preparations.

**5.8.10 ARM Assignment**

When the application is approved and the caller service fee received, an ARM number is assigned. A separate basic fee must be paid for each facility where ARM service is provided.

**5.8.11 Transfer**

An ARM authorization may not be transferred to another facility.

**5.8.12 Past-Due Caller Fee**

Payments for ARM service must be received at least 45 days before the applicable semiannual period. Payment of the renewal fee is due at least 45 days before the last day of the last month of the current period. Payment may be made for the next semiannual or annual period, as appropriate. If, on notice, the customer does not pay the fee by the 30th day before the end of the current payment period, the barcode sortation scheme is revised to remove the separation for the caller. Once that change is made, the caller must reapply to obtain further ARM service.

**5.8.13 Refund**

A refund is made only for future prepaid periods if a caller discontinues ARM service. No refund is made for the remaining part of the current fee period.

**6.0 General Delivery****6.1 Purpose**

General delivery is intended primarily as a temporary means of delivery:

- a. For transients and customers not permanently located.
- b. For customers who want post office box service when boxes are unavailable.

**6.2 Service Restrictions**

General delivery is available at only one facility under the administration of a multifacility post office. A postmaster may refuse or restrict general delivery:

- a. To a customer who is unable to present suitable identification.
- b. To a customer whose mail volume or service level (e.g., mail accumulation) cannot reasonably be accommodated.

**6.3 Delivery to Addressee**

A general delivery customer can be required to present suitable identification before mail is given to the customer.

**6.4 Holding Mail**

General delivery mail is held for no more than 30 days, unless a shorter period is requested by the sender. Subject to 6.2, general delivery mail may be held for longer periods if requested by the sender or addressee.

**Recipient Services: Firm Holdout**

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508.7.1

**7.0 Firm Holdout****7.1 Purpose**

Firm holdout service allows a customer to obtain street-addressed mail from the post office when the customer normally receives 50 letters or more on the first delivery trip, or when the customer is a news agent or publisher's representative and receives publications that qualify for newspaper treatment.

**7.2 Obtaining and Using Service**

To obtain firm holdout service, a customer must fill out Form 3801. The form must include the signature of each employee or agent authorized to pick up the mail. There is no fee for firm holdout service. On the postmaster's approval, based on the availability of resources, the customer may pick up mail at a postal unit once each delivery day at the time and place of delivery specified by the postmaster.

**7.3 Service Cancellation**

A customer may cancel a firm holdout at any time. The postmaster may cancel firm holdout service when the mail volume falls below the 50-piece requirement on each delivery day over a 30-day period. The postmaster may also cancel the service when the mail is not picked up for 10 consecutive days and the customer does not arrange with the postmaster to hold the mail. A customer may not request restoration of the service for 1 year after its cancellation.

**8.0 Pandering Advertisements****8.1 Prohibitory Order****8.1.1 Initiation by Addressee**

Pursuant to 39 USC 3008, an addressee who receives a solicited or unsolicited advertisement offering for sale matter that, in the addressee's sole discretion, is "erotically arousing or sexually provocative," may, by completing Form 1500, obtain a prohibitory order directing the mailer of the advertisement to refrain from making further mailings to that addressee. Using this form is not mandatory if the information that the form solicits is in a signed written statement.

**8.1.2 Deceased**

A person entitled to receive mail addressed to a deceased person is regarded as the addressee of such mail for obtaining a prohibitory order in the name of the deceased.

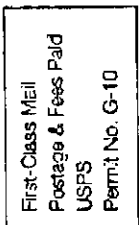
**8.1.3 Addressed to Job Title**

A person authorized to receive mail addressed to a job title (e.g., sales manager) of any business, government agency, or institution, is regarded as the addressee of such mail for obtaining a prohibitory order covering such job title.

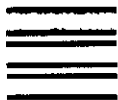
**8.1.4 Apparent Authority**

Any person with apparent authority to act for a business, governmental, or institutional addressee is regarded as the addressee of such organization's mail for obtaining a prohibitory order in the name of such organization.

Exhibit A  
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Mr. Unger  
General Delivery  
Elkhart, Tx. 75839

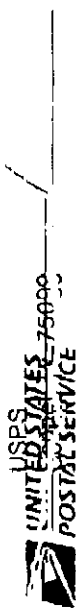


Exhibit A  
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